

DETAILS OF COMPLIANCE RECORDS**RFQ Annexure-VIII**

Name of the Vendor: _____

Ph./ Mb. No.: _____

RFQ No. & Date _____

Declaration date: _____

Tender Name : _____

Sl. No.	Particulars	Status
1	Form-IV (Application for licence)	
2	Form-V (Certificate by Principal Employer to Contractor for labour license)	
3	Form-VI (License)	
4	Form-VII (Application for Renewal of Licences)	
5	Employment Register-Form-XIII	
6	Employment Card-Form-XIV	
7	Muster Roll-XXV	
8	Register or Wages-XVII (Mentioning Advance and OT)	
9	Wages Slip-XIX	
10	Damage Register -Form XX	
11	Register of Fines-XXI	
12	Advance Register-Form-XXII	
13	OT Register-XXIII	
14	Half yearly Return-XXIV (in duplicate) 30 th June & 31st Dec.	
15	Trade Licence -43 (Taken at the time of contract award by Procurement Dept)	
16	Certificate of Enlistment U/s 118 (Taken at the time of contract award by Procurement Dept) - WB Municipal Act, 1993	
17	EPF Challan Cum Return	
18	ESIC Challan and Monthly contribution history	
19	Proof of bank Transfer of Wages/ salary	
20	For final Bill indemnity / Declaration for all statutory compliance & job completion certificates including documents of terminal benefit payments	

Declaration : I hereby declare that, I fulfill the eligibility criteria for above tender by HPL. If any information furnished by me is found false or incorrect, I will be liable to be disqualified from HPL vendor list.

Name of Vendor with Address: _____

Stamp & Signature of Vendor:

Date: